



WIEMEYER
DENTISTRY

Dental Appointment Agreement Policy

Providing the highest level of care for patients is our priority. Please take a few minutes to review our “Broken Appointment” policy and sign at the bottom of the form.

Definition of a “Broken Appointment”

Wiemeyer Dentistry defines a “Broken Appointment” as any scheduled appointment in which the patient either:

- Does not arrive to the scheduled appointment.
- Cancels or reschedules an appointment with less than 24 hours’ notice.
- Arrives more than 15 minutes late and subsequently is unable to be seen.

Fees for Broken Appointments

- \$50 Fee for Hygiene appointments.
- \$50 Fee for Doctor appointments.
- 3 or more “Broken Appointments” within a year may result in dismissal of patient from our practice.

When a patient breaks a scheduled appointment, it impacts:

- The continuity of patient care.
- The appointment availability for all patients.
- The provider’s schedule.

Avoiding a Broken Appointment fee

Wiemeyer Dentistry makes courtesy reminder calls and/or text messages two weeks and two days prior to scheduled appointments to confirm the date and time of the appointment. This notification allows patients the opportunity to cancel within the appropriate time frames.

Always Arrive 5-10 Minutes Early

We expect patients to arrive at our practice 5-10 minutes prior to their scheduled visit. This allows time to address any insurance/ billing questions and to complete any necessary forms before the scheduled visit.

I have read and understand the Wiemeyer Dentistry Broken Appointment Agreement as described above.

Patient’s Signature

Date